



The Birley Academy

A L.E.A.D. Academy

GN/DSa

May 2023

Dear Parent/Carer of xxxxxxxxx

I am so delighted that xxxxx is going to be joining The Birley Academy in September.

I, along with all the staff, am looking forward to working with you over the next five years to ensure that your child reaches their full potential.

I know that you might be anxious about this next stage but please be assured that we work hard to smooth the transition to secondary. Our transition days will take place on Monday 10 July, Tuesday 11 July and Wednesday 12 July 2023. We will be in contact soon regarding arrangements for these days. There will be a parents evening on Monday 10 July 2023.

I have enclosed a letter for your child telling them that I am excited to meet them and reassuring them that we will look after them.

I've also said that I'd love it if they wrote me a letter introducing themselves, or sent me something they were proud of achieving; for example, a story they have written or a photo of a picture they have painted.

If you have any questions then don't hesitate to get in touch.

Yours sincerely

Gina Newton
Headteacher