

DB/LDe

5th March 2018

For any enquiries relating to this letter please contact Mr D Burnham – Deputy Headteacher

Dear Parent/Carer,

I am writing to invite you and inform you of the key dates for our Key Stage 4 Options process. The dates are listed below. This process is designed to give both yourselves and your child all the information they need to make an informed choice for their subjects at Key Stage 4.

Please accept my apologies for the lateness of this letter due to the disruptive weather last week. Please be assured that if you are unable to attend options evening this week you can contact Mr Burnham at the Academy and he will answer any queries you have.

Key Dates

Wednesday 7th March – Key Stage 4 Options Evening. The session will begin with a brief introduction in the main hall followed by an opportunity to explore the subject stalls and speak to our members of staff. This will begin at 5pm and staff will be available until 7pm.

Thursday 8th March – Thursday 29th March – Each student will receive an individual interview with a member of the Academy Leadership Team. Parents are welcome to attend.

Thursday 29th March – Deadline for handing choices forms into Leadership Team mentor.

Yours faithfully,



Gina Newton
Headteacher